



MEADOWLANDS
GOLF CLUB

Sylvan Lake, Alberta



2011
Tournament
Package



Re: 2011 Tournament Package

Dear Tournament Chairperson,

Organizing a golf tournament can be a difficult, stressful and often thankless job, but the Meadowlands team is here to help!

The 2011 Tournament Package has been designed with you in mind. In the following pages, you will find everything you need to host a successful golf tournament and still be able to enjoy the day yourself. The key is planning ahead, being prepared, and getting some good help. Following these steps will allow you to be organized on the day of the event so you can just go play golf!

We are ready and willing to help you every step of the way, so if your question isn't answered here, give us a call anytime and we will get you the answers.

Thank you,

The Meadowlands Team

Our Services...Your Options

Our 18-hole golf course will provide an excellent venue for your golf event. At just over 6,500 yards, this Par 72 layout will challenge experienced golfers while allowing beginners to stray off line without being punished too severely.



The 3,000 sq ft Events Facility is a fantastic place to have your banquet, prize presentations and visit after the round.

The campground at Meadowlands Golf Club has 99 campsites, lined with mature willow trees. Each site includes power, water and sewer, a picnic table and a fire pit.



More Services...More Options



Our 50 stall Driving Range can accommodate the largest tournaments and is a great addition to any event. Food and Beverage service and CPGA Instruction is available and is a great way to make sure everyone is ready for their tee-time.

Check out our fully stocked proshop for all your tournament prizes. In addition to the many options we have in stock, we can also put together a Custom Corporate package that your guests are sure to enjoy.



The Meadowlands Bar and Grill is a full service restaurant offering a large menu, ranging from flame-broiled steaks and hamburgers to Quesadillas and salads. Our on course food and beverage service is also second to none!

2011 Tournament Prices

Weekday Green Fees:

Adult	18 holes	\$43.00
Adult	9 holes	\$28.00
Senior	18 holes	\$39.00
Senior	9 holes	\$25.00
Junior	18 holes	\$29.00
Junior	9 holes	\$21.00

Weekend Green Fees:

Adult	18 holes	\$49.00
Adult	9 holes	\$32.00
Junior	18 holes	\$33.00
Junior	9 holes	\$24.00

Power Carts:

18 holes per person:	\$16.00
9 holes per person:	\$11.00

Club Rentals:

Full Set:	\$20.00
1\2 Set:	\$15.00

Camping: \$39.00 per night

All prices include GST

So... you want organize a Golf Tournament!

Following these Steps will allow you to be more organized and able to enjoy **your** day on the golf course!

Step 1 – Set up a meeting with your Tournament Committee.

Regardless of the size and purpose of your event, you're life will be a lot easier if you can recruit some good help. The old saying, "many hands make for lighter work" applies here and allows you to enjoy the day.

The basic positions you are looking to fill are;

- Tournament Chair, calls the meetings, oversees the event and sets the teams, communicates with the golf course.
- Secretary / Treasurer, receives registrations and entry fees, sets up bank account and issues payments.
- Prizes and Donations, organizes the prizes and hunts down donations, calls suppliers / supporters, presents prizes at the end of the event.

Obviously the larger events may require more people, however, these three people will be able to handle most small to medium events.

Step 2 – At your meeting, discuss these questions.

- What kind of tournament do we want to have?
- When do we want to hold the event?
- How many players should we expect?
- How many experienced golfers do we have?
- What are we going to include in the entry fee?
- What format should we play?

Discussing these questions prior will allow the committee to set the general guidelines for the event and get started to organize and promote the event. Stay focused and don't make it too complicated, remember you still want to play and have fun on the day of the tournament!

Step 3 – Fill this out and get your date booked.

General Tournament Information

Name of the Event: _____

Date of the Event: _____

Number of Holes: 9 18

Preferred Starting Time: _____ Format: Tee Times / Shotgun

Of Players: _____ Payment: Host / Player

Of Power Carts: _____ Payment: Host / Player

Of Rental Clubs: _____ Payment: Host / Player

Additional power carts: _____ Payment: Host / Player
(Committee, Photographer, etc.)

Include driving range? Yes No

CPGA Instruction? Yes No

Of Meals: _____ Option: _____

Breakfast/Lunch: Yes No Option: _____

Drink Tickets: Yes NO Option: _____

Game Format: Scramble Best Ball Other_____

Gift/Prize Package: Yes NO Option: _____

Hole Prize/Proxies: We recommend a maximum of 5 proxies per 9 holes

Longest Drive Men's # _____ Ladies # _____

Long Putt Men's # _____ Ladies # _____

Closest to the Pin Men's # _____ Ladies # _____

Closest to the Pin in 2 Men's # _____ Ladies # _____

Kp any shot off the green Men's # _____ Ladies # _____

Ball in Water Men's # _____ Ladies # _____

Straight drive Men's # _____ Ladies # _____

Hole in One Contest Hole # _____ Yardage _____

Hole # _____ Yardage _____

Hole # _____ Yardage _____

Hole # _____ Yardage _____

Additional information:

Contact Information

Tournament Chairperson: _____

Telephone#: _____

Fax #: _____

Email: _____

Signature: _____

Step 4 – Set your budget!

Now that you have made some general decisions about your golf tournament, it's time to get the budget finalized. The attached spreadsheet will be emailed to you and allow you to run some different scenarios and get some projected entry fees, depending on what you include.

Step 5 – Circulate the Sign Up Sheet

The attached sign up sheet will help keep track of who has signed up, who has paid, who needs clubs, carts, etc. This sheet will help you communicate your requirements to the golf course and ensure a smooth running event.

Step 6 – Finalize your Prize Presentations

There is a wide array of options when deciding what kinds of prizes you should have for your event. It depends on what kind of event you are hosting.

A staff function that the company is paying for usually has a small prize table consisting of 'fun' prizes. At the other end of the spectrum is the Charity Event; which would have a sizeable table including some 'silent auction' items and 'draw' prizes.

The staff at Meadowlands has years of experience putting together prize table and tournaments. We are here to help. Contact us anytime and we will help put together an appropriate prize table for your event.

Step 7 – Final Tournament Committee Meeting

Your event is about 1 week away and it is time to have your final tournament committee meeting. The goal of this meeting is to finalize the details of your event. You need to review the sign-up sheet and confirm numbers with the golf course. Review your budget and make any adjustments to the program.

Step 8 – Tournament Day

Come to the golf course early, meet with our tournament host and let us take it from there! You now can relax, hit a bucket of balls and get ready for your game!

Power Carts:

Meadowlands Golf Club has enough golf carts to accommodate up to 110 participants. If you require additional carts they will be rented from an outside supplier for an added fee of \$65.00 per cart.

Damages:

The Tournament Host is responsible for the actions of its Tournament participants and will indemnify and save harmless Meadowlands Golf Club from all losses, damages and claims whatsoever which Meadowlands Golf Club suffers or incurs as a result of any act, neglect or omission of the Tournament participants.

Tournament participants are responsible for any damages to power carts, golf course, club house, or event facility or any fixed property of Meadowlands Golf Club. Any lost or negligent damage to rental clubs will be charged to the individual or the tournament host (depending on who is responsible for the rental fee.)

Meadowlands Golf Club is not responsible for any misplaced or damaged signage

Food and Beverage:

All Alcoholic beverages must be purchased from Meadowlands Golf Club with accordance with ALCB regulations. It is the responsibility of the organizer of the event to advise the players that alcohol cannot be brought onto the golf course. If so, it will be confiscated. Alcoholic beverages may be purchased from the beverage cart, hot dog hole, and club house. Personal coolers or any other receptacle devices are prohibited on the golf course. All Alberta Gaming and Liquor Commission regulations will be strictly enforced by our staff. Unauthorized alcohol will be confiscated.

Tournament Menu

Meal Selection A \$ 25.95

- Prime Rib
- 10 oz New York Steak
-

Meal Selection B \$ 21.95

- Pork Loin
- Barbeque or Roasted Teriyaki Chicken
- Baron of Beef

Meal Selection C \$ 18.95

- 6 oz Steak Sandwich
- Beef on a Bun
- Beef or chicken Burger

All of the above meals includes 1 salad chef's choice, Baked beans, seasonal vegetable, choice of Bake Potato or Mashed Potato, bun's or garlic bread, dessert, coffee and tea.

Meal Selection Kids \$ 10.95

- Hotdogs
- Chicken Fingers
- Grill Cheese

Kids meals come with fries, cookie and a juice box

Boxed Lunch \$ 10.95

Choice of ham, turkey or roast beef sandwich with a bag of chips, cookie and bottle of water, all wrapped up and ready to take with you on the golf course.